



## Practical information

### Registration

The conference is limited to 120 persons. Registration can be done by submitting the registration form via the PROSE website [www.prose.be](http://www.prose.be). Information can be requested at [info@prose.be](mailto:info@prose.be). In case of overbooking PROSE members have priority in attending the conference.

The conference fee for the whole day (including coffee, lunch and reception) amounts 72,60 euro when registering before March 1. PROSE-members pay 48,40 euro. After March 1, the registration fee amounts to 96,80 and 60,50 euro. Registration closes on March 15<sup>th</sup>.

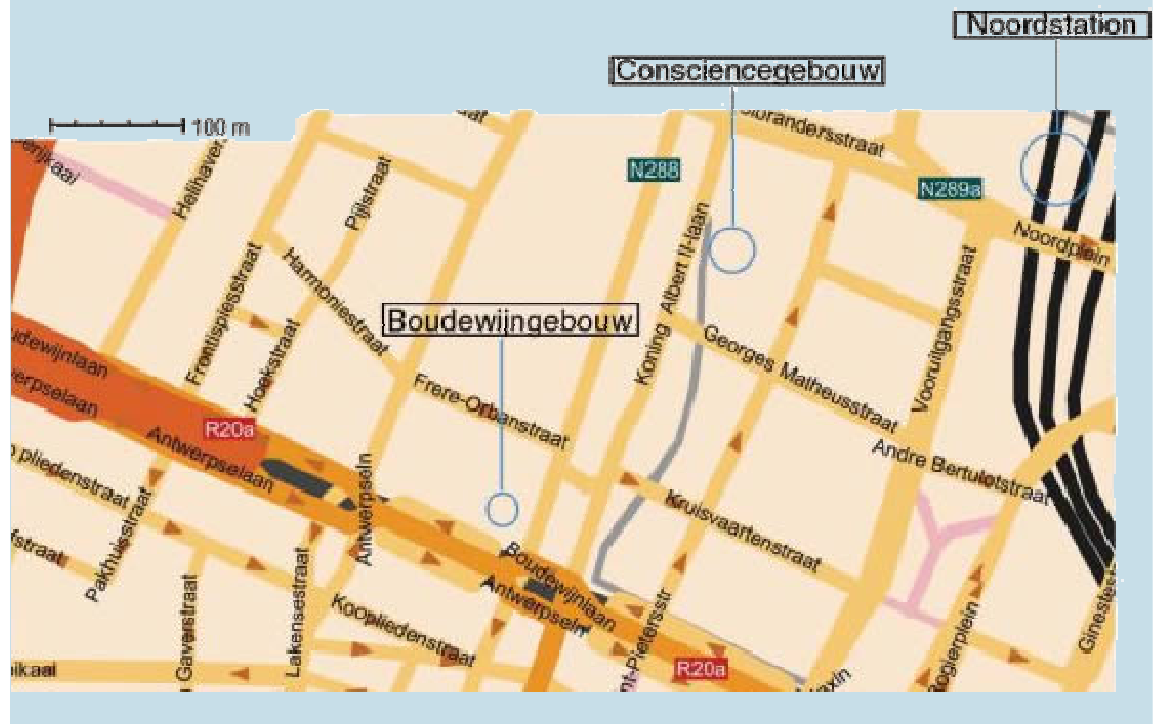
The amount has to be paid by bank transfer to PROSE, Wielewaal 1, B-9820 Merelbeke (Belgium), bank account 776-5962121-16. International Bank Account number: BE72 7765 9621 2116 (Bank identification: GKCCBEBB). There will be no refunding, except when attendance cannot be allowed due to the limitation in participants (in this case registrants will be notified promptly).

### Programme

The conference starts at 9.30 am with welcome coffee and a plenary session with keynote speakers from Lausanne, Strasbourg, and Liège. The speakers present in French. The noon session after lunch is focused on applications of quality management. Speakers will present in English and Dutch. The last session will focus on policy matters and will be presented in Dutch. The full programme can be consulted on the PROSE website.

### Conference venue

The conference takes place in the Conscience building of the Department of Education (Albert II-laan, Brussels), close to the railwaystation "Brussel Noord".



PROSE is a partnership of organisations. It's goal is the development and distribution of tools for quality management based on self-assessment, and to provide and stimulate training and development of expertise in this matter, especially in the not-for-profit organisations.

Being a spin-off of a spontaneous cooperation between higher education institutions, it has been founded in 2000. Since then, the PROSE toolbox has been developed in several versions for different sectors within Education and Training. French and English versions are available.

Since 2007, the PROSE Online Diagnostics System (PODS) has become available for PROSE members, combined with an option for benchmarking. More than 200 organisations use this system. PROSE is now one of the leading models and networks for quality management in not-for-profit organisations.

A system of quality labels for the recognition of good practices has been developed in 2004. Four adult job training centres in Flanders obtained the PROSE+ label in 2007, handed out by the Minister of Education and Work.